

Step 1. Access the ALI GROUP Business Integrity Website

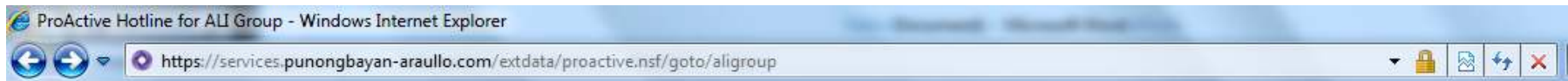
To access the ALI Group Business Integrity Website, the whistleblower has two options.

OPTION A:

In the address bar, type the URL that ALI and its Subsidiaries will circulate to its employees, clients, suppliers and other stakeholders. You will be directed to the official ALI Group Business Integrity webpage.

URL:

<https://services.punongbayan-araullo.com/extdata/proactive.nsf/goto/aligroup>



TIP: Please save this URL as bookmark for easier access.

OPTION B:

Use a search engine (e.g., Google), type "ProActive Hotline" in the search box. Click the Proactive Hotline Home link. Click "Submit a Report". In the search box, type "ALI Group".

Step 2. Select a Report Category

Once directed to ALI's Business Integrity Website, the whistleblower will be able to see all report categories.

To start making a report, WB selects a Report Category.

The screenshot shows the ProActive Hotline for ALI Group website. At the top, there is a navigation bar with the logo for Punongbayan & Araullo and the text "ProActive hotline". Below this is the AyalaLand logo with the tagline "Enhancing land, enriching lives for more people." and the title "ProActive Hotline for ALI Group". A welcome message follows: "Welcome to the ProActive Hotline, an anonymous reporting system for ALI Group! In this page, you can choose the type of concern for which you wish to make a report. Descriptions and/or examples have been provided for each reporting category to help you classify your concern." Below this is a section titled "Report Category and Description" with a green header. It lists six categories, each with a description and a "Select Category" button. The "Conflicts of Interest" button is circled in red.

Report Category and Description

| | |
|---|-----------------|
| Conflicts of Interest Conflicts of interest, subject to ALI's policies, may refer to situations which may impair the objectivity of a person because of the possible incompatibility of the person's self-interest and professional or public interest (ex. inappropriate relations or questionable transactions with clients or suppliers, misuse of client/company information) | Select Category |
| Falsification of Documents Falsification of documents refers to counterfeiting, forging, falsifying or making fraudulent changes to any document (ex. forgery, alteration, tampering) | Select Category |
| Financial Reporting Concerns Deliberate misstatements in recording and/or reporting business transactions or result of operations (ex. incorrect recording of financial transactions, irregularities in application of accounting standards, misleading reports) | Select Category |
| Misconduct or Policy Violations Misconduct or policy violations refer to acts that violate moral or civil law, Code of Ethics, company policies, and/or contractual agreements (ex. violation of Code of Ethics, control overrides, acting under false/insufficient authority) | Select Category |
| Retaliation Complaints Retaliation complaints are those filed by a Whistleblower due to any undesirable action taken against him — and in direct response to the Whistleblowing — because he reported wrongdoing (ex. job harassment, ostracism, unemployment, threat to security) | Select Category |
| Theft, Fraud, or Misappropriation Theft, fraud, or misappropriation refers to fraudulent appropriation of funds or properties entrusted to the Employee's care but actually owned by the employer or someone else in the organization (ex. stealing, misappropriation of funds, false representation) | Select Category |

Step 3. Answer the questions and submit the report

The reporter will be asked to answer a series of questions and complete the report. Note that some fields are required.

Home ProActive Hotline for Demo Company

Login Forgot Password

ProActive Hotline for ALI Group

Thank you for submitting this report. Your ticket number is:

CE2D8C0CC3F7623348257A3900078264

Please save this ticket number for future reference.

To see the status of the report in the future, please bookmark this link:

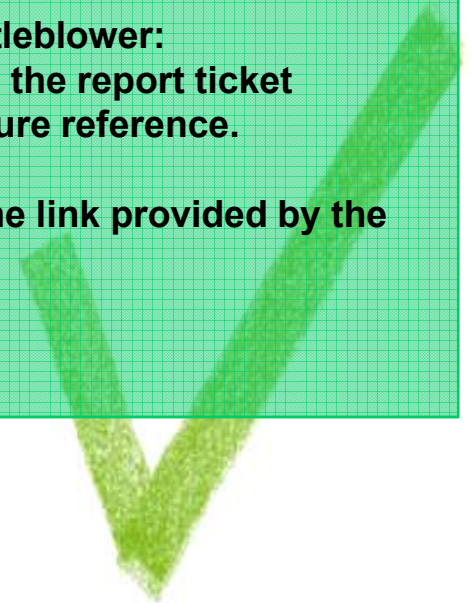
<http://services.punongbayan-araullo.com/extdata/proactive.nsf/reports/CE2D8C0CC3F7623348257A3900078264>

NOTE: Please write down or save the ticket number or the link above for future reference. You will need to enter this ticket number or access this link if you want to check on the status of your report in the future. Your identity will continue to remain anonymous. However, if you forget or lose the ticket number and report link, you will not be able to check the status. If this happens, you are free to file another report if necessary.

Once report is submitted, the whistleblower will be given a unique ticket number. This will be used to access and view the status of the report.

TIPS to the whistleblower:

- ✓ Copy and save the report ticket number for future reference.
- ✓ Save/access the link provided by the system



How the whistleblower can view the status of his/her report

To view the report and the status of the report, the whistleblower must enter the ticket number previously provided.

[Home](#) [Report Selection](#)

[Login](#) [Forgot Password](#)

Report Selection

A ticket number and web address is provided for every report after submission. This ticket number is the only way to re-access your previously filed report and to view the report status.

Please enter the ticket number (32 alphanumeric characters) of your report:

Note: The whistleblower cannot make any changes to the report. He may only view the details he previously filed and the status of his report.

To monitor the development or status of his report, the whistleblower may again access the report using the same process anytime he wants.



How the whistleblower can view the status of his/her report

The whistleblower may only view the **DETAILS** he previously filed and the **STATUS** of his report.

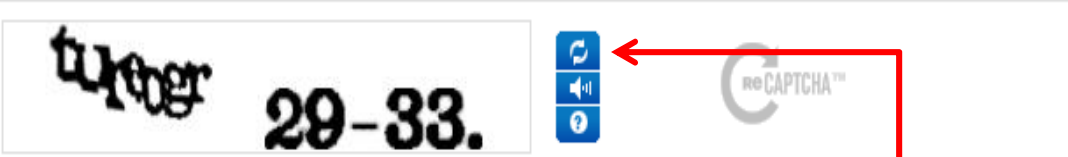
▶ Details ←

▼ Comments

LEAVE A COMMENT

The whistleblower cannot make any changes to the report. To provide updates or additional information, the whistleblower may use this field.

Please enter the two-word security code exactly as you see it in the image below:

 ←

reCAPTCHA™

Submit Comments

If the security code is unreadable, the whistleblower may reset the code by clicking this icon.

On 07/12/2012, this report was communicated to:

Demo Company
12F, Mabuhay Building, Makati Ave.
Makati City
Philippines

Current Report Status: ←

Open/No Actions Taken Yet

For reference, please print this report by using your web browser's Print Function

Report status categories:

1. Open/No Actions Taken Yet
2. Under Investigation/
Corrective Action Being Done
3. Closed